



OFFICIAL RESPONSES TO VENDOR QUESTIONS RFP-2018-DBH-02-CAREM

No.	Question	Answer
1.	General Question under Page 28, 7.2.3 Cost Proposal, 7.2.3.3 Required Attachments – 7.2.3.3.1 Appendix C-Budget Sheet and 7.2.3.3.2. Appendix D-Personnel Sheet. Can we get excel versions of the budget and personnel forms rather than the adobe version references in the RFP.	Yes, we will provide Excel versions of the budget and personnel forms when requested.
2.	General Question under Page 13 – Section 4. Finance: does the CME have discretion on the use of the funds identified by category – meaning if we underspend in one area can we use it for another area?	Yes, the CME would have discretion for general funds, but not for Medicaid billable expenses.
3.	General Question Are there any incumbent FAST vendors in the State?	Yes.
4.	General Question Can you describe how the selected vendor is expected to coordinate with the State's two existing Medicaid Managed Care Organizations and if they will have any requirements for working with the selected FAST vendor?	The vendor is expected to work with both MCOs as the insurance provider for each FAST Forward enrollee for Care Coordination & access to behavioral health services, in general.
5.	General Question Are there any technology or software requirements a vendor should be aware of?	Yes, a record keeping software that is HIPPA compliant and a billing system that is compliant with Medicaid billing.
6.	Page 7 – Section 3.2.1.1 Can you describe the approval process the Department will follow if the selected vendor determines additional staffing is necessary?	This will be contingent upon budget constraints and waitlist demands.
7.	Page 7 – Section 3.2.1.5 - Can you list the community agencies the selected vendor is expected/anticipated to work with?	Any agency that offers behavioral health services to families, which can include, but is not limited to schools, community mental health centers, primary care agencies and community agencies.
8.	Page 13 – Section 4. Finance, There is no funding identified for coaching, how will this be funded per the RFP requirements?	Both coaching and training costs are built into the Wrap Coordination daily rate.
9.	Page 13 – Section 4. Finance, 4.1.2.1. Can you define what you	Administrative services includes items such as agency



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Care Management Entity Services for FAST Forward**

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	mean by administrative services in this section?	overhead, billing and administrative support.
10.	Page 13 – Section 4. Finance, 4.1.2.4. Can you confirm and clarify the dollar amounts in this section for Youth Peer Support and Leadership in this section? It appears as if it is listed incorrectly.	It should read that there is \$10K per SFY, for a 2 year value to not exceed \$20K. Addendum #1 has been posted to make this correction.
11.	Page 13 – Section 4. Finance, 4.1.2. , there is no funding listed for family peer support – will funding for that service fall under the CME as a part of this RFP? If so, how will it be reimbursed?	DHHS has a separate contract for Family Peer Support. The vendor is expected to partner with this vendor for family peer support.